



# Integrative Pediatrics, LLC

Safe passage in a changing world.

## Financial Policy

Welcome to Integrative Pediatrics LLC. Dr. Thomas is committed to providing the best care possible and appreciates your trust. Please take your time to review the following information and sign and date below.

Integrative Pediatrics LLC will gladly submit claims to your insurance carrier. We also offer Secondary and Tertiary billing. Please remember that co-pays are due at the time of service. If unable to pay at time of service there will be a \$10 fee applied to your account for non-payment. In the event of a Motor Vehicle Accident, we will submit your claim(s) to the motor vehicle carrier.

As a courtesy, our Established Private Pay patients receive a cash allowance rate. We accept cash, debit cards, checks, Visa, MasterCard, American Express and Discover. Although payment is required at the time service; if unable to pay; prior arrangements can be made with the billing coordinator. Please call Kristy at 503-643-2100. If your account is paid in full at the time of service, we will extend a prompt payment/cash allowance rate. For Non-Established Private Pay patients a \$50.00 deposit is required if unable to pay in full at the time services are rendered.

If you have health insurance, please understand that this is an agreement between you and your insurance company; and you are responsible for knowing your benefits. We will be happy to assist you in any way we can, but *you* are ultimately responsible for timely payment of your account.

Integrative Pediatrics LLC takes many steps to avoid collections; however if your account is placed with a collection agency; you will be assessed a 100.00 collection fee. This will be added to your final balance placed with the collection agency and you will also be responsible for all legal fees and court costs involved.

In the event of a divorce situation; we do understand your difficulties and we hope you understand a divorce decree is a document that involves you, your ex-spouse and the courts. Although a divorce decree may state that an ex-spouse is responsible for medical bills, Integrative Pediatrics LLC has no authority to enforce compliance. Therefore, we will bill the custodial parent.

If you present a check to Integrative Pediatrics LLC that is not honored by your bank, a 20.00 Non Sufficient Funds charge will be added to your account per occurrence.

If you are unable to keep your appointment, please cancel within 3 hours by calling 643-2100. After 3 consecutive No Show appointments or Cancellations (after the appointment has lapsed) you may be terminated from Integrative Pediatrics LLC.

Your signature on this policy authorizes Integrative Pediatrics LLC to release health information to insurance carriers when necessary for payment, and directs them to remit payment directly to Integrative Pediatrics LLC (assignment of benefits).

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Signature

Date